

Government of India
Ministry of Shipping, Road Transport & Highways
(Department of Road Transport & Highways)
Establishment I Section

No.I-19012/1/2005-E.I

New Delhi, the 3rd August, 2005

Office Order No.105 / 2005

In exercise of powers conferred by 'The Right to Information Act, 2005', following officers are appointed as Central Public Information Officer (CPIO) and Appellate Authority for the purpose of the Act in respect of the concerned divisions/wings/offices/Units etc. under their control.

I - Central Public Information Officer:

Head Quarter Level:

<u>S.No.</u>	<u>Division/Wing/Office/Unit</u>	<u>Central Public Information Officer</u>
(i)	Roads Wing	: Respective Chief Engineers for all zones of the Roads Wing.
(ii)	Transport Division	: Director (Road Transport)
(iii)	Administration	: Deputy Secretary (Admn.)

Regional Level/Field Organizations:

(i)	Regional Offices	: Respective Regional Officer
(ii)	ELOs	: Respective Executive Engineer

2. The information under the provisions of this Act shall be provided as per its availability, to the extent possible in electronic form (Floppy Disk/CD Rom) or in the form of Booklet, Photocopy etc. The following fee is prescribed for the purpose:

(i) Floppy Disk	: Rs.15/-
(ii) CD Rom	: Rs.20/-
(iii) Booklet	: As prescribed.
(iv) Photocopy	: Rs.1/- per page.

3. The designated CPIO shall deal with the requests received from persons seeking information as per provisions contained under Section-7 of the Act and may seek assistance of any other officer as he or she considers it necessary for the proper discharge of his or her duties. The officer whose assistance has been sought shall render all assistance to the CPIO and for the purposes of any contravention of the provisions of this Act, such other officer shall be treated as a CPIO as the case may be.

4. The designated CPIO shall arrange to get all the records maintained in respect of the concerned divisions/wings/offices/Units etc. under his/her control as per provisions contained in Section 4 of the Act so that access to such records is facilitated.

5. It has been decided that Deputy Secretary(Coord.&O&M), Department of Road Transport & Highways shall arrange to compile/collect the information from all concerned and publish/disseminate the same widely as per provisions contained in Section 4(2),(3) & (4) of the Act. The designated CPIOs shall provide necessary inputs to Dy. Secretary (Coordination & O&M) for wide dissemination of information.

II - Appellate Authority:

Head Quarter Level:

<u>S.No.</u>	<u>Division/Wing/Office/Unit</u>	<u>Appellate Authority</u>
(i)	Roads Wing	: Additional Director General(Roads)
(ii)	Transport Division	: Joint Secretary (Admn.)
(iii)	Administration	: Joint Secretary (Admn.)

Regional Level/Field Organizations:

(i)	Regional Offices	: Joint Secretary (Admn.).
(ii)	ELOs	: Joint Secretary (Admn.).

6. The designated Appellate Authorities shall dispose of the appeal, received under section 19 of the Act, within 30 days of the receipt of the appeal or within such extended period not exceeding a total of 45 days from the date of filing thereof, as the case may be, for reasons to be recorded in writing.

7. A copy of the Ministry of Personnel, Public Grievances & Pensions DO Letter No.34012/4(S)/2005-Estt(B) dated 23.6.2005 alongwith a copy of "The Right to Information Act, 2005" is enclosed which may please be referred to for compliance/implementation of each concerned provision of the Act.


(A.K. Aggarwal)

Under Secretary to the Government of India

Encl:As above.

Copy to:-

1. All concerned Central Public Information Officers.
2. All concerned Appellate Authorities.
3. All Wing Heads, Department of Road Transport & Highways.
4. All Sections, D/o Road Transport & Highways.
5. All Regional Offices, D/o Road Transport & Highways.
6. All Engineer Liaison Offices, D/o Road Transport & Highways.
7. Transport Research Wing, Jamnagar House, IDA Building, Shahjahan Road, New Delhi.
8. Budget Section, Jamnagar House, IDA Building, Shahjahan Road, New Delhi.
9. Border Road Development Board, Sena Bhawan, New Delhi.
10. Spares - 2 copies.